



User Manual
for
Amalgamation of Plots Service
(Industrial Estate Management System)
Developed for
Directorate of Industries & Enterprise Promotion,
Uttar Pradesh



Dated: 01.04.2026

Submitted by:



Designed & Developed by:



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1. Introduction

1.1. Overview of the Web Application

The software has been developed for the Amalgamation of Plots service on the Industrial Estate Management System (IEMS) web portal of the Department of Industries and Enterprise Promotion, Uttar Pradesh. The module is designed and developed for use by the respective authority to view, approve, reject, and process applications and appeals related to specific service requests through the web portal. It enables authorized users to log in and view, manage, process, and execute service requests.

The project details, notifications, intimations, and status of acceptance and rejection will be available to the respective users for further processing.

The concerned departmental users can also view the status of the entire project execution through their login and will receive SMS and email alerts at all necessary steps.

1.2. Scope of the User Manual

This user manual provides step-by-step guidance on how the respective authority will use the web portal to view, approve, reject, and appeal applications submitted for the respective service requests and process them after logging in.

1.3. Intended Audience of the Application

The Directorate of Industries & Enterprise Promotion, Government of Uttar Pradesh, will be the intended audience of this application.

1.4. Application Conventions

The application has the following conventions:

- a. Fields marked with an * indicate mandatory fields.
- b. Error messages will be displayed in a pop-up box.
- c. Success messages will be displayed in a pop-up box.
- d. All menu links will be displayed in the side menu.

2. View Applications Submitted by the Applicant for Amalgamation of Plots (JCI)

The approval process begins by reviewing the application details available on the dashboard screen of the web portal.

The dashboard provides a comprehensive overview of the application process. It includes a sidebar for navigation, a main content area with several key sections:

- Plot/Shed Status:** A summary of 734 total plots, with 698 vacant and 36 allotted. Sheds are all vacant (0 total, 0 vacant, 0 allotted).
- Total Allotment:** Breakdown by mode: Gem (2), Offline (31), and Direct (2).
- Total Revenue:** ₹ 80000.00 (Eighty Thousand Only).
- Request Status:** 130 Request Received, 84 Request Pending, 3 Request In Process, 3 Query Marked, and 46 Request Closed.
- Service Wise Status:** A table detailing requests across 10 service categories.
- Land Type Details by Category:** Two tables showing details for Manufacturing/Industrial Plots and other recognized industries.
- Zone Wise Status:** A table showing application status across different zones, with a total of 125 applications.

Service Name	Total Request Received	Total Pending Requests	Total Requests under Objection	Total Approved Requests	Total Rejected Requests
1 Request for Allotment of Plots/Sheds	53	33	0	20	0
2 Sending Request for Lease Deed Execution and Registration	28	18	2	10	0
3 Request for Transfer & Ownership Change-Modification of partner	2	2	0	0	0
4 Request for Transfer & Ownership Change	5	5	0	0	0
5 Request for Transfer & Ownership Change-Legal Heir	2	2	0	0	0
6 Service for Mortgage Permissions	8	3	0	3	2
7 Request for issue of 'No Dues' Certificate by the department after payment of all dues.	18	10	0	6	2
8 Request for Division of the Land.	3	2	0	0	1
9 Request for Change / Addition of Product	5	2	1	2	1
10 Request for Additional Unit	1	1	0	0	0
Total	125	78	3	41	6

Category	Offline Allotted	Direct Allotted	GeM Allotted	Vacant
M Manufacturing / Industrial Plot	23	2	0	963
M1 Industry whose recognized by the State Government (Large / Micro, Small, and Medium Manufacturing Units and Logistics & Transportation / Warehousing Units)	5	0	0	15
Total	28	2	0	978

Zone	Type	Vacant/Allotted	Request Received	Request Pending	Request In Process	Query Marked	Request Closed
PASCHIMANCHAL	NA	0/0	215	123	3	3	92
	Plot	12/20	72	39	0	0	33
Total		12/20	287	162	3	3	125

3. Approval of Applications Submitted for Amalgamation of Plots (JCI)

To proceed with actions on an application submitted for the Amalgamation of Plots service, click the “Service Wise Request” option in the side menu and select the service “Amalgamation of Plots”.

The screenshot displays the Industrial Estate Management System dashboard. The left sidebar contains a menu with 'Service Wise Request' highlighted. A blue callout bubble points to this menu item with the text 'Click Service Wise Request'. The main dashboard area includes several sections:

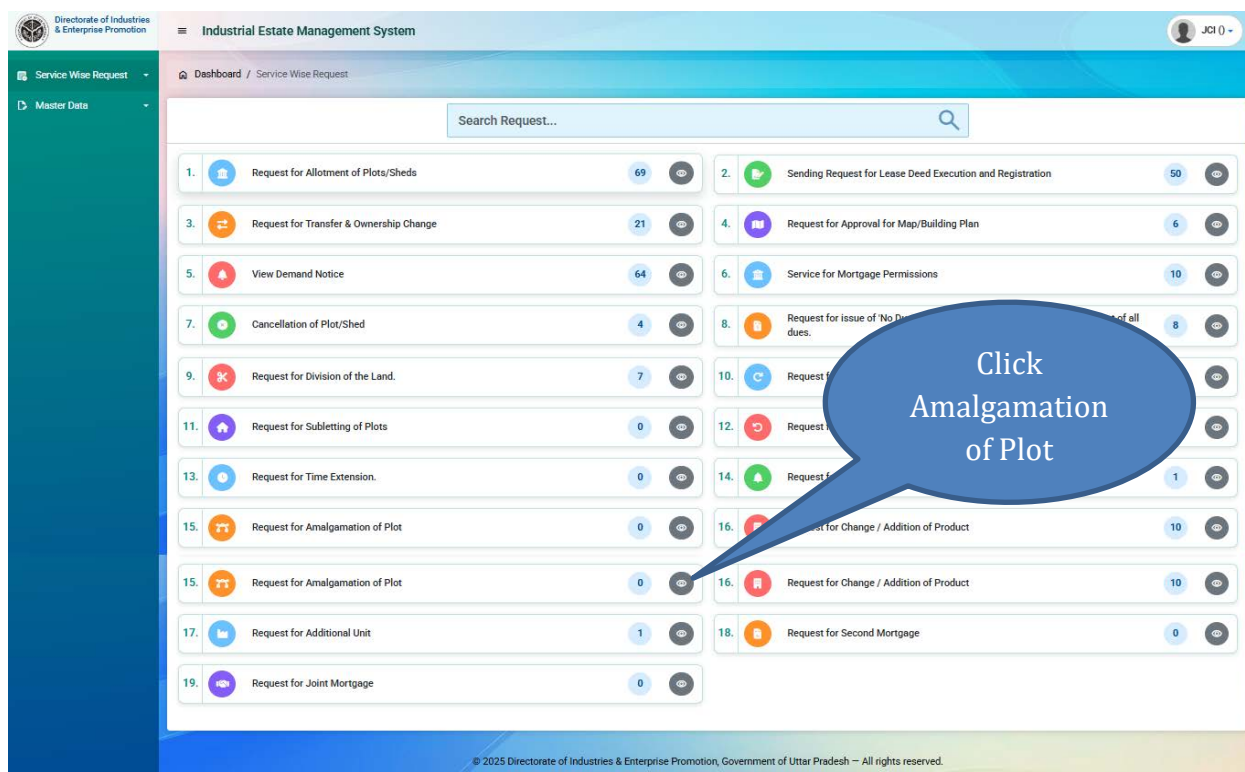
- Plot/Shed Status:** Shows 734 Total Plots and 0 Total Sheds.
- Total Allotment:** Shows counts for Gem (2), Offline (31), and Direct (2).
- Total Revenue:** Shows ₹ 80000.00 (Eighty Thousand Only).
- Request Status:** A summary bar with 130 Request Received, 84 Request Pending, 3 Request In Process, 3 Query Marked, and 46 Request Closed.
- Service Wise Status:** A table showing request counts across various services.
- Land Type Details by Category:** A table showing details for Manufacturing / Industrial Plot and other categories.
- Zone Wise Status:** A table showing request counts across different zones and types.

Service Name	Total Request Received	Total Pending Requests	Total Requests under Objection	Total Approved Requests	Total Rejected Requests
1 Request for Allotment of Plots/Sheds	53	33	0	20	0
2 Sending Request for Lease Deed Execution and Registration	28	18	2	10	0
3 Request for Transfer & Ownership Change-Modification of partner	2	2	0	0	0
4 Request for Transfer & Ownership Change	5	5	0	0	0
5 Request for Transfer & Ownership Change-Legal Heir	2	2	0	0	0
6 Service for Mortgage Permissions	8	3	0	3	2
7 Request for issue of 'No Dues' Certificate by the department after payment of all dues.	18	10	0	6	2
8 Request for Division of the Land.	3	2	0	0	1
9 Request for Change / Addition of Product	5	2	1	2	1
10 Request for Additional Unit	1	1	0	0	0
Total	125	78	3	41	6

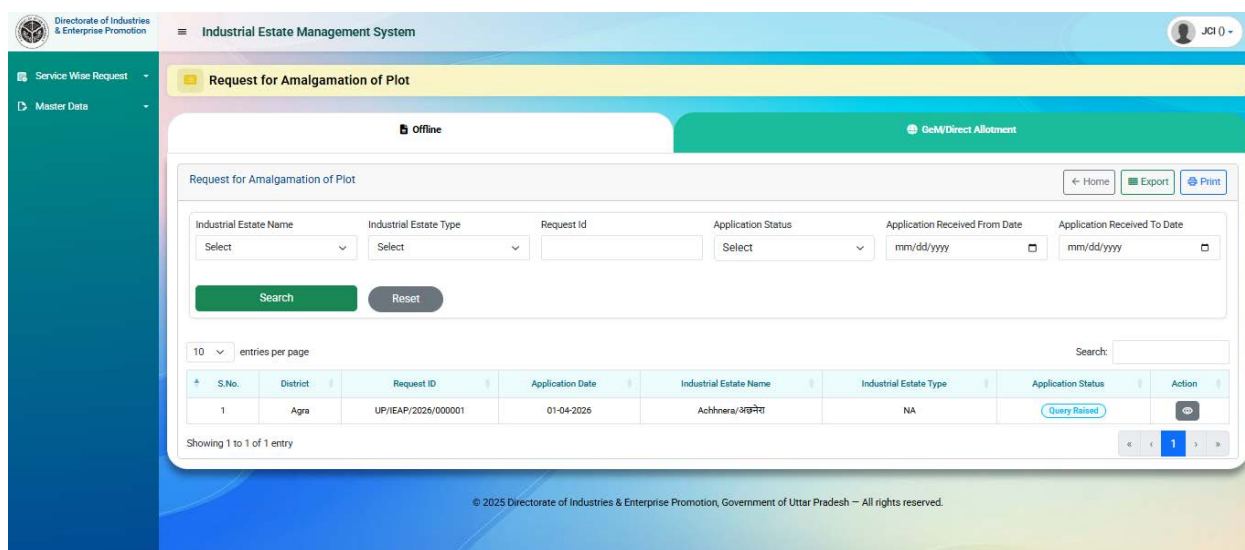
Category	Offline Allotted	Direct Allotted	GeM Allotted	Vacant
M Manufacturing / Industrial Plot	23	2	0	953
M1 Industry whose recognized by the State Government (Large / Micro, Small, and Medium Manufacturing Units and Logistics & Transportation / Warehousing Units)	5	0	0	15
Total	28	2	0	978

Zone	Type	Vacant/Allotted	Request Received	Request Pending	Request In Process	Query Marked	Request Closed
PASHIMANCHAL	NA	0/0	215	123	3	3	92
	Plot	12/20	72	39	0	0	33
Total		12/20	287	162	3	3	125

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- Once the service request (**Amalgamation of Plots**) is selected, a new page displaying the list of submitted applications appears on the screen, as shown below.



- To perform the required action for a specific application, click the “View” action button from the grid. The application actions page (Query/Approve/Reject) with application details appears, as shown below.

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View Details ← Back

Preview of Form/प्रपत्र का पूर्ववलोकन करें एवं अंतिम रूप से दर्ज करें

Ownership & Legal Status										
1: District		Agra			2: Industrial Estate		Achhnera/अछनेरा			
3: Industrial Estate Type										
S.No.	Land Type	Plot/Shed No.	Plot Type	Area (sq.m)	Allotment No.	Lease Deed Date	Unit Established & Operational	Unit Operated for > 02 Years		
4: Total Area after Amalgamation				1900.00						
1: Purpose of Amalgamation				Judicial Order with Explicit Fee Exemption			2: Whether Any New Construction is Proposed?		Yes	
3: Nature of Activity on Amalgamated Plot				test			4: Unit Start Date		2026-03-30	
5: Total Amalgamation Fees				0.00						

New Plot Detail					
Plot/Shed No	Plot Type	District	Industrial Area Name	Industrial Estate Type	Area
	Select	Agra	Achhnera/अछनेरा	Large	1900.00

Uploaded Documents/अपलोड किए गए दस्तावेज	
1: Records related to the operation of the unit (GST returns, purchase sales invoices, electricity bills such as fuel/gas bills in relation to VAT, etc., other tax-related returns/details, certificate issued by the Deputy Commissioner of Industries)	View
2: No Dues Certificate obtained from the Deputy Commissioner of Industries/Directorate of Industries	View
3: Documents related to valid reasons for amalgamation (such as firm reorganization/merger, order of competent authority/court in case of firm, certificate related to allottee's death, heir/succession certificate, etc.)	View
4: Pollution Certificate (if applicable)	View
5: Certificate Related to Ownership Rights	View
6: Records related to the formation of the firm, such as Partnership Deed, Articles of Association, etc.	View
7: Sight map with signatures	View
8: Copy of the approved map of the land/building (as per requirement).	View
9: Hand-signed no-objection from the bank for valid and actual reasons of merger (if a loan has been obtained from the bank on any proposed plot)	View
10: Evidence/documents regarding the enterprise being operational on the allotted plots or having been operational for at least two years	View

Declaration/घोषणा

We/We hereby jointly declare that the plots proposed for amalgamation are adjacent and allotted to us individually, and we have mutually agreed to their amalgamation for a common industrial purpose

We undertake that:

- All dues relating to the individual plots shall be cleared prior to approval
- The amalgamated land shall be used strictly as per Industrial Estate Policy 2025 and lease conditions
- We accept that the department may prescribe the post-amalgamation ownership, lease structure, and operational responsibility
- I agree to pay required fees and abide by all Industrial Estate Policy 2025 provisions.
 - The enterprise on the allotted plots has been established and operated, or has been operated for at least 02 (two) years
 - All information provided in this application is true, correct, and complete to the best of my/our knowledge.
 - All plots proposed for amalgamation are adjacent to each other and are in the same industrial estate.
 - There are no dues pending against any of the plots with the Department or any other government department.
 - I/We understand that the amalgamation will result in a change in measurement and size of the reorganized plot.
 - I/We have obtained No-Objection Certificate from the concerned bank/financial institution (if applicable).
 - I/We understand that on the amalgamated plot if Flatted Factory Complex is to be constructed, no additional subletting permission will be granted
- I/We hereby declare that in case of any amendment, modification, or revision in the Industrial Estate Management Policy or any Government Order issued from time to time, I/We shall fully comply with and adhere to the revised provisions without any objection.
- I/We hereby declare that I am abide in case of any amendment, modification, or revision in the Industrial Estate Management Policy / SOP or any Government Order issued from time to time.

We understand that approval of amalgamation does not automatically confer ownership transfer, unless expressly ordered by the competent authority.

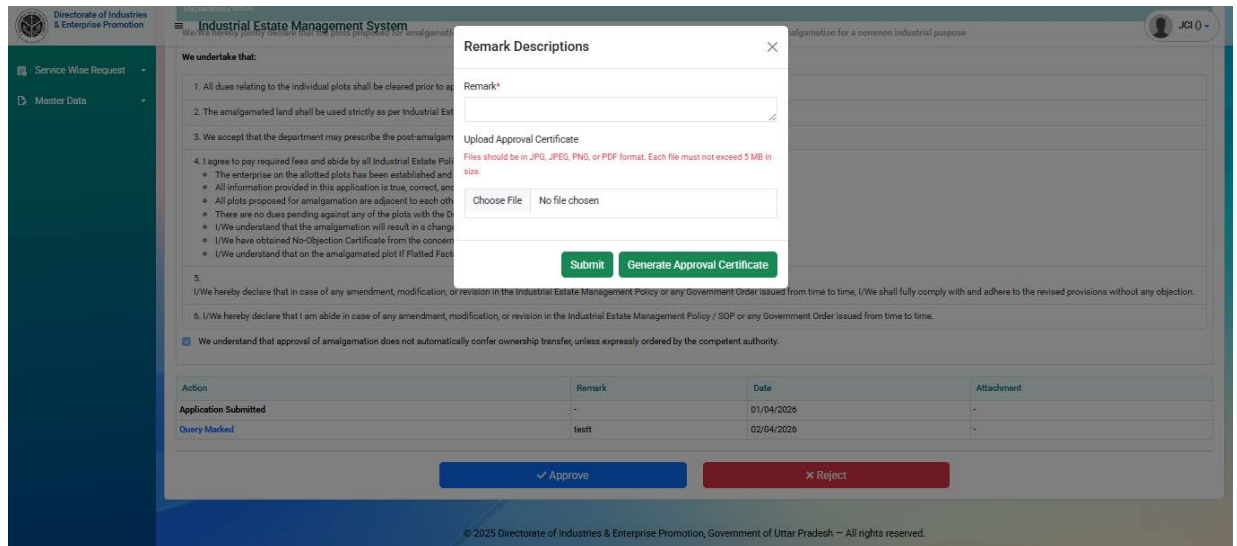
Action	Remark	Date	Attachment
Application Submitted	-	01/04/2026	-
Query Marked	testt	02/04/2026	-

✓ Approve
✗ Reject

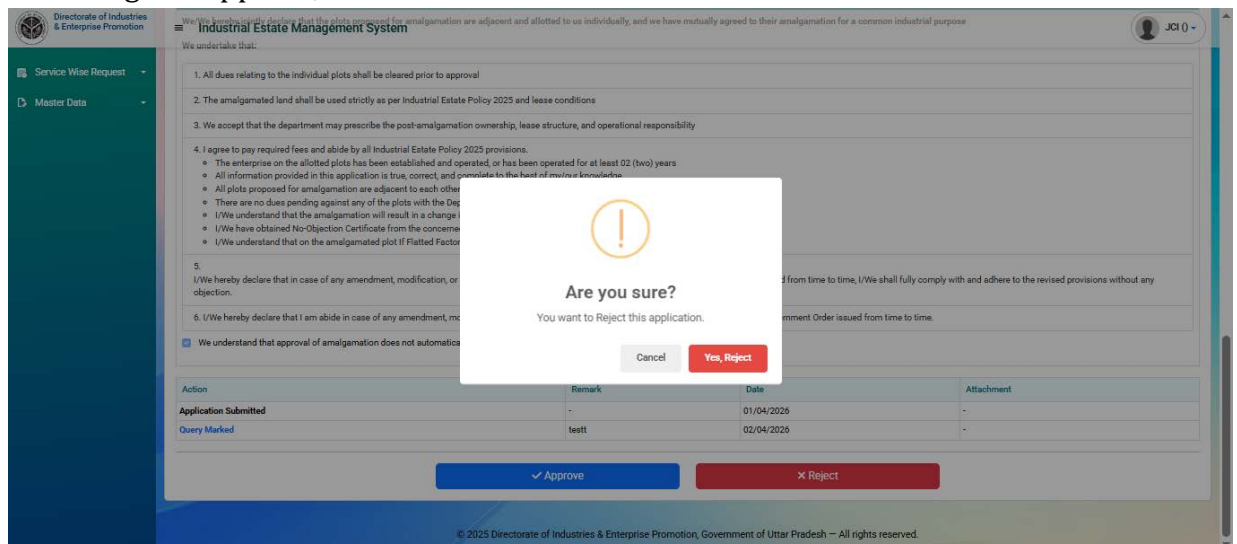
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- To approve, click the **“Approve”** button below.
- Once the **“Approve”** button is clicked, the approval remarks box appears on the screen.
- Enter remarks and upload the required file or document by clicking the **“Choose File”** button, then click the **“Submit”** button.
- Click the **“Generate Approval Certificate”** button to generate the approval certificate.

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- To reject an application, click the **“Reject”** button. The rejection confirmation dialog box appears, as shown below.



- Click the **“Yes, Reject”** button to reject the application.

4. Appeal against Applications Submitted for Amalgamation of Plots (AC)

The **Appellate Authority (AC Login)** can view the application details after logging in to the IEMS web portal.

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Directorate of Industries & Enterprise Promotion

Industrial Estate Management System

Additional Commissioner ()

Dashboard

Plot/Shed Status Total: 8991

PLOTS	8977 Total Plots	8901 Vacant Plots	76 Alloted Plots
SHEDS	14 Total Sheds	14 Vacant Sheds	0 Alloted Sheds

Total Allotment

- ★ Gem 9
- ★ Offline 65
- ★ Direct 2

Total Revenue

₹ 44211.00

Forty Four Thousand Two Hundred Eleven Only

Request Status

REQUEST RECEIVED 242	REQUEST PENDING 115	REQUEST IN PROCESS 5	QUERY MARKED 5	REQUEST CLOSED 127
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Service Wise Status

Service Name	Total Request Received	Total Pending Requests	Total Requests under Objection	Total Approved Requests	Total Rejected Requests
1 Request for Allotment of Plots/Sheds	110	49	1	60	1
2 Sending Request for Lease Deed Execution and Registration	63	25	2	38	0
3 Request for Transfer & Ownership Change-Modification of partner	5	5	0	0	0
4 Request for Transfer & Ownership Change	12	8	0	4	0
5 Request for Transfer & Ownership Change-Legal Heir	5	3	0	2	0
6 Service for Mortgage Permissions	11	4	0	5	2
7 Request for issue of 'No Dues' Certificate by the department after payment of all dues.	20	10	0	8	2
8 Request for Division of the Land.	7	5	0	1	1
9 Request for Change / Addition of Product	7	4	2	2	1
10 Request for Additional Unit	2	2	0	0	0
Total	242	115	5	120	7

Land Type Details by Category Export

Category	Offline Allotted	Direct Allotted	GeM Allotted	Vacant
M1 Manufacturing / Industrial Plot	33	2	0	935
M01 Industry whose recognized by the State Government (Large / Micro, Small, and Medium Manufacturing Units and Logistics & Transportation / Warehousing Units	20	0	0	0
M02 Service Sector Enterprises (Healthcare, Finance, Technology, Retail, and Education)	3	0	0	1
M03 Specialized Training Institute / Common Facility Center (Hospital-dispensary-clinic) and Residential / Housing Accommodation for staff / workers (Hostel, dormitory)	3	0	0	0
M04 Commercial establishments whose manufacturing units are operated in the industrial area itself.	0	0	0	0
M05 Residential cum office (Mixed) buildings whose manufacturing units are operated in the industrial area itself. (in the premises of own manufacturing unit / plot)	0	0	0	0
Total	59	2	0	936

Zone Wise Status

Zone	Type	Vacant/Allotted	Request Received	Request Pending	Request In Process	Query Marked	Request Closed
NA	NA	0/0	6	6	0	0	0
	Total	0/0	6	6	0	0	0
BUNDELKHAND	Plot	0/4	9	3	0	0	6
	Total	0/4	9	3	0	0	6
PURVANCHAL	Plot	2/31	79	13	2	2	56
	Total	2/31	79	13	2	2	66
	Total	0/4	9	3	0	0	6
PURVANCHAL	Plot	2/31	79	13	2	2	56
	Total	2/31	79	13	2	2	66
MADHYANCHAL	NA	0/0	1	1	0	0	0
	Plot	12/5	20	12	0	0	8
	Total	12/5	21	13	0	0	8
PASCHIMANCHAL	Plot	14/20	74	41	0	0	33
	NA	0/0	215	123	3	3	92
	Total	14/20	289	164	3	3	125

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Ownership & Legal Status

1: District	Agra	2: Industrial Estate	Achnhera/अछहेरा
3: Industrial Estate Type			

S.No.	Land Type	Plot/Shed No.	Plot Type	Area (sq.m)	Allotment No.	Lease Deed Date	Unit Established & Operational	Unit Operated for >= 02 Years
4: Total Area after Amalgamation	1900.00							
1: Purpose of Amalgamation	Judicial Order with Explicit Fee Exemption			2: Whether Any New Construction is Proposed?	Yes			
3: Nature of Activity on Amalgamated Plot	test			4: Unit Start Date	2026-03-30			
5: Total Amalgamation Fees	0.00							

New Plot Detail

Plot/Shed No	Plot Type	District	Industrial Area Name	Industrial Estate Type	Area
	Select	Agra	Achnhera/अछहेरा	Large	1900.00

Uploaded Documents/अपलोड किए गए दस्तावेज

- Records related to the operation of the unit (GST returns, purchase sales invoices, electricity bills such as fuel/gas bills in relation to VAT, etc., other tax-related returns/details, certificate issued by the Deputy Commissioner of Industries) [View](#)
- No Dues Certificate obtained from the Deputy Commissioner of Industries/Directorate of Industries [View](#)
- Documents related to valid reasons for amalgamation (such as firm reorganization/merger, order of competent authority/court in case of firm, certificate related to allottee's death, heir/succession certificate, etc.) [View](#)
- Pollution Certificate (if applicable) [View](#)
- Certificate Related to Ownership Rights [View](#)
- Records related to the formation of the firm, such as Partnership Deed, Articles of Association, etc. [View](#)
- Sight map with signatures [View](#)
- Copy of the approved map of the land/building (as per requirement). [View](#)
- Hand-signed no-objection from the bank for valid and actual reasons of merger (if a loan has been obtained from the bank on any proposed plot) [View](#)
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- The amalgamated land shall be used strictly as per Industrial Estate Policy 2025 and lease conditions
- We accept that the department may prescribe the post-amalgamation ownership, lease structure, and operational responsibility
- I agree to pay required fees and abide by all Industrial Estate Policy 2025 provisions.
 - The enterprise on the allotted plots has been established and operated, or has been operated for at least 02 (two) years
 - All information provided in this application is true, correct, and complete to the best of my/our knowledge.
 - All plots proposed for amalgamation are adjacent to each other and are in the same industrial estate.
 - There are no dues pending against any of the plots with the Department or any other government department.
 - I/We understand that the amalgamation will result in a change in measurement and size of the reorganized plot.
 - I/We have obtained No-Objection Certificate from the concerned bank/financial institution (if applicable).
 - I/We understand that on the amalgamated plot if Flatted Factory Complex is to be constructed, no additional subletting permission will be granted
- I/We hereby declare that in case of any amendment, modification, or revision in the Industrial Estate Management Policy or any Government Order issued from time to time, I/We shall fully comply with and adhere to the revised provisions without any objection.
- I/We hereby declare that I am abide in case of any amendment, modification, or revision in the Industrial Estate Management Policy / SOP or any Government Order issued from time to time.

We understand that approval of amalgamation does not automatically confer ownership transfer, unless expressly ordered by the competent authority.

Action	Remark	Date	Attachment
Application Submitted	-	01/04/2026	-
Query Marked	test	02/04/2026	-

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Note: The remaining authorities will have **view-only** access to the applications on the IEMS web portal.

5. Technical Support

If any technical error occurs while using this **software or web application**, you can contact the technical helpline number at +91-522-4150500 or raise a query by emailing at info@iemsme.in.