



User Manual
for
Division of Plot/Land Service
(Industrial Estate Management System)

Developed for
Directorate of Industries & Enterprise Promotion,
Uttar Pradesh



Dated: 01.04.2026

Submitted by:



Designed & Developed by:



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1. Introduction

1.1. Overview of the Web Application

The software has been developed for the Division of Plot/Land service on the Industrial Estate Management System (IEMS) web portal of the Department of Industries & Enterprise Promotion, Uttar Pradesh.

The module is designed for use by the respective authority to view, approve, and process applications and appeals related to specific service requests through the web portal. It enables authorized users to log in, view, manage, process, and execute service requests.

The project details, notifications, intimations, and status of acceptance and rejection will be available to the respective users for further processing.

The concerned departmental users can also view the status of the entire project execution through their login and will receive SMS and email alerts at all necessary steps.

1.2. Scope of the User Manual

This user manual provides step-by-step guidance on how the respective authority will use the web portal to view, approve, and appeal applications submitted for the respective service requests and process them after logging in.

1.3. Intended Audience of the Application

The Directorate of Industries & Enterprise Promotion, Government of Uttar Pradesh, will be the intended audience of this application.

1.4. Application Conventions

The application has the following conventions:

- a. Fields marked with an * indicate mandatory fields.
- b. Error messages will be displayed in a pop-up box.
- c. Success messages will be displayed in a pop-up box.
- d. All menu links will be displayed in the side menu.

2. View Applications Submitted by the Applicant for Division of Plot/Land (JCI)

The approval process begins by reviewing the application details available on the dashboard screen of the web portal.

The dashboard displays the following information:

- Plot/Shed Status:** Total: 734. Includes counts for Plots (Total: 734, Vacant: 698, Allotted: 36) and Sheds (Total: 0, Vacant: 0, Allotted: 0).
- Total Allotment:** Gem (2), Offline (31), Direct (2).
- Total Revenue:** ₹ 80000.00 (Eighty Thousand Only).
- Request Status:** REQUEST RECEIVED (129), REQUEST PENDING (83), REQUEST IN PROCESS (3), QUERY MARKED (3), REQUEST CLOSED (46).
- Service Wise Status Table:**

Service Name	Total Request Received	Total Pending Requests	Total Requests under Objection	Total Approved Requests	Total Rejected Requests
1 Request for Allotment of Plots/Sheds	53	33	0	20	0
2 Sending Request for Lease Deed Execution and Registration	27	17	2	10	0
3 Request for Transfer & Ownership Change-Modification of partner	2	2	0	0	0
4 Request for Transfer & Ownership Change	5	5	0	0	0
5 Request for Transfer & Ownership Change-Legal Heir	2	2	0	0	0
6 Service for Mortgage Permissions	8	3	0	3	2
7 Request for issue of 'No Dues' Certificate by the department after payment of all dues.	18	10	0	6	2
8 Request for Division of the Land.	3	2	0	0	1
9 Request for Change / Addition of Product	5	2	1	2	1
10 Request for Additional Unit	1	1	0	0	0
Total	124	77	3	41	6
- Land Type Details by Category:**

Category	Offline Allotted	Direct Allotted	GeM Allotted	Vacant
M Manufacturing / Industrial Plot	23	2	0	953
M1 Industry whose recognized by the State Government (Large / Micro, Small, and Medium Manufacturing Units and Logistics & Transportation / Warehousing Units)	5	0	0	15
Total	28	2	0	978
- Zone Wise Status Table:**

Zone	Type	Vacant/Allotted	Request Received	Request Pending	Request In Process	Query Marked	Request Closed
PASHIMANCHAL	NA	0/0	215	123	3	3	92
	Plot	12/20	71	38	0	0	33
Total		12/20	286	161	3	3	125

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3. Approval of Applications Submitted for Division of Plot/Land (JCI)

To proceed with actions on an application submitted for the Division of Plot/Land service, click the **“Service Wise Request”** option in the side menu of the dashboard and select the service **“Division of Plot/Land”**.

The screenshot displays the 'Industrial Estate Management System' dashboard. The top navigation bar includes the Directorate of Industries & Enterprise Promotion logo, the system name, and a user profile 'JCI ()'. The left sidebar contains 'Service Wise Request' and 'Master Data' options.

Dashboard Summary:

- Plot/Shed Status:** Total: 734. Includes PLOTS (734 Total, 698 Vacant, 36 Allotted) and SHEDS (0 Total, 0 Vacant, 0 Allotted).
- Total Allotment:** Gem (2), Offline (31), Direct (2).
- Total Revenue:** ₹ 80000.00 (Eighty Thousand Only).
- Request Status:** REQUEST RECEIVED (129), REQUEST PENDING (83), REQUEST IN PROCESS (3), QUERY MARKED (3), REQUEST CLOSED (46).

Service Wise Status Table:

Service Name	Total Request Received	Total Pending Requests	Total Requests under Objection	Total Approved Requests	Total Rejected Requests
1 Request for Allotment of Plots/Sheds	53	33	0	20	0
2 Sending Request for Lease Deed Execution and Registration	27	17	2	10	0
3 Request for Transfer & Ownership Change-Modification of partner	2	2	0	0	0
4 Request for Transfer & Ownership Change	5	5	0	0	0
5 Request for Transfer & Ownership Change-Legal Heir	2	2	0	0	0
6 Service for Mortgage Permissions	8	3	0	3	2
7 Request for issue of 'No Dues' Certificate by the department after payment of all dues.	18	10	0	6	2
8 Request for Division of the Land.	3	2	0	0	1
9 Request for Change / Addition of Product	5	2	1	2	1
10 Request for Additional Unit	1	1	0	0	0
Total	124	77	3	41	6

Land Type Details by Category Table 1:

Category	Offline Allotted	Direct Allotted	GeM Allotted	Vacant
Manufacturing / Industrial Plot	23	2	0	963

Land Type Details by Category Table 2:

Category	Offline Allotted	Direct Allotted	GeM Allotted	Vacant
Manufacturing / Industrial Plot	23	2	0	963
Industry whose recognized by the State Government (Large / Micro, Small, and Medium Manufacturing Units and Logistics & Transportation / Warehousing Units	5	0	0	15
Total	28	2	0	978

Zone Wise Status Table:

Zone	Type	Vacant/Allotted	Request Received	Request Pending	Request In Process	Query Marked	Request Closed
PASHCHIMANCHAL	NA	0/0	215	123	3	3	92
	Plot	12/20	71	38	0	0	33
Total		12/20	286	161	3	3	125

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User Manual for Division of Plot/Land Service (Industrial Estate Management System), Developed for Directorate of Industries & Enterprise Promotion, Uttar Pradesh

The screenshot shows the 'Industrial Estate Management System' dashboard. A search bar is at the top. Below it is a grid of 18 service request items, each with a number, a status icon, a title, and a count. Item 9, 'Request for Division of the Land', has a count of 7. A blue callout bubble with the text 'Click the Division of Land/Plot' points to this item.

Item No.	Request Title	Count
1.	Request for Allotment of Plots/Sheds	69
2.	Sending Request for Lease Deed Execution and Registration	49
3.	Request for Transfer & Ownership Change	21
4.	Request for Approval for Map/Building Plan	6
5.	View Demand Notice	64
6.	Service for Mortgage Permissions	10
7.	Cancellation of Plot/Shed	4
8.	Request for issue of 'No Dues' Certificate by the department after payment of all dues.	8
9.	Request for Division of the Land.	7
10.	Request for Revival of Plots	3
11.	Request for Subletting of Plots	0
12.	Request for Surrender of Plot	3
13.		0
14.	Request for Maintenance of Parks	1
15.		0
16.	Request for Change / Addition of Product	10
17.		1
18.	Request for Change / Addition of Product	10
19.	Request for Second Mortgage	0

- Once the service request (**Division of Plot/Land**) is selected, a new page displaying the list of submitted applications appears on the screen.

The screenshot shows the 'Request for Division of the Land' application details page. It features a search filter with dropdowns for 'Industrial Estate Name', 'Industrial Estate Type', and 'Application Status'. Below the filter is a table of submitted applications.

S.No.	Application Received On	Application No.	District	Industrial Estate Name	Industrial Estate Type	Plot No.	Application Type	Proposed No. of Division	Reason for Division	Original Applicant Name	Enterprise Name	Application Status	Action
1	27/03/2026	UP/IELD/2026/000008	Agra	Nunhigh/नुनहई	Large	M1-509.99	Offline	1	Dispute among legal heirs after death of allottee	Test Opl	Ominet Pvt Tech Ltd	Recommended For Payment	
2	26/03/2026	UP/IELD/2026/000006	Agra	Achhnera/अछनेरा	Mini	12	Offline	2	Dispute among legal heirs after death of allottee	Jai Singh	Ominet Pvt Tech Ltd	Rejected	
3	12/03/2026	UP/IELD/2026/000002	Agra	Achhnera/अछनेरा	Mini	13	Offline	2	Dispute among legal heirs after death of allottee	Akash	Ominet Pvt Tech Ltd	Payment Completed	
3	12/03/2026	UP/IELD/2026/000002	Agra	Achhnera/अछनेरा	Mini	13	Offline	2	heirs after death of allottee	Akash	Ominet Pvt Tech Ltd	Payment Completed	

- To perform the required action for a specific application, click the “**View**” action button from the grid. The application actions page (**Approve/Reject**) with application details appears, as shown below.

User Manual for Division of Plot/Land Service (Industrial Estate Management System), Developed for Directorate of Industries & Enterprise Promotion, Uttar Pradesh

Directorate of Industries & Enterprise Promotion

Industrial Estate Management System
JCI ()

Dashboard / Service Wise Request / Request for Division of the Land / Request for Division of the Land Preview

Preview Print

Plot Details/प्लॉट विवरण

1: District of Industrial Estate/औद्योगिक आस्थान का जनायद	Agra	2: Industrial Estate/औद्योगिक आस्थान	Achhnera/अछनेरा
3: Plot/Shed Type/प्लॉट/शेड का प्रकार	Plot	4: Plot/Shed No./प्लॉट/शेड संख्या	13
5: Plot/Shed Area (in Sq. Mtr.)/प्लॉट/शेड क्षेत्रफल	1000.00	6: Type of Plot/प्लॉट का प्रकार	Plot

Basic Details of Applicant/अवेदक का सामान्य विवरण

1: Applicant Name/अवेदक का नाम	Akash	2: PAN/पैन	AB0DE1234Z
3: GST No./जीएसटी नंबर	456456456456	4: Category/वर्ग	GEN
5: Firm Name/कर्म का नाम	Ak Pvt Ltd	6: Legal Status of Firm/कर्म की कानूनी स्थिति	Pvt Ltd
7: Email Id/ईमेल आईडी	thakurakashsinghtrathour@gmail.com	8: Mobile No./मोबाइल नंबर	8787092800

Partner Details/साझेदार विवरण

S.No.	Name	Share (in %)	Address	Phone No.	Email ID
1	akash	100	sdfjsdf	8787092800	thakurakashsinghtrathour@gmail.com

Plot Division Detail

1: Total Area	1000.00	2: Proposed No. of Division	2
3: Reason for Division	Dispute among legal heirs after death of allottee		

S.No.	Title	File
1	Title 1	View

Plot Division Detail

S.No.	Plot/Shed No	District	Industrial Area Name	Industrial Estate Type	Type of Plot	Area	Retained by Original Allottee ...	Access Road Availabl...	Retained by Original Allot...	Allottee Name
1		Agra	Achhnera/अछनेरा	Mini	Plot	1000.00	500.00	Yes	Yes	Akash
2		Agra	Achhnera/अछनेरा	Mini	Plot	1000.00	500.00	No	No	Ankit

Division Fee (Auto-Calculated)

1: Base Rate (Current) (in INR)	3000.00	2: Division Fee (in INR)	3000000.00
3: Total Division Fee Payable (in INR)	3000000.00		

Uploaded Documents/अपलोड किए गए दस्तावेज

1: Records related to unit operation (GST return, purchase sale invoice, electricity bill, fuel/gas bill etc. in connection, other tax-related returns/details, certificate granted by deputy commissioner of industry)	View	2: No dues certificate obtained from deputy commissioner of industry/industry directorate.	View
3: Documents related to valid reason for division (such as firm dissolution, order of competent authority/court in case of registered firm, death certificate of allottee, inheritance/heir certificate etc.)	View	4: Copy of approved land building map (as required).	View
5: Certificate of family members as per Indian Partnership/Act 1932 (if applicable).	View	6: Pollution certificate (if applicable).	View
7: Ownership right-related certificate.	View	8: Records related to firm formation such as partnership deed, articles of association etc.	View
9: Allotment order.	View	10: Lease deed.	View
11: Site Map.	View	12: Sanctioned Map	View
13: No Dispute Document	View		

Declaration/घोषणा

I/We, the undersigned, hereby declare that:

- The information furnished above is true and correct to the best of my/our knowledge.
- The proposed division is in conformity with the provisions of Industrial Estate SOP 2025 and lease deed terms.
- I/We have cleared all dues including land premium, lease rent, maintenance charges, and interest up to date.
- I/We understand that:
 - Division shall be permitted only after prior approval of the Directorate/Competent Authority.
 - Division of plot shall not create any sub-lease without departmental consent.
 - Separate lease deeds shall be executed post approval for each divided portion.
 - In case of false declaration, this application may be rejected, and action as per SOP shall be taken.

I hereby accept all terms, conditions, and obligations for Request for Division of The Land.

The payment has been successfully completed by the applicant on 27/03/2026

The payment has been successfully completed by the applicant on 27/03/2026

✔ Approve

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- To approve the application, click the **“Approve”** button.

4. Appeal against Applications Submitted for Division of Plot/Land (AC)

The **Appellate Authority** (AC Login) can view the application details after logging in to the IEMS web portal.

The screenshot displays the IEMS dashboard for an Additional Commissioner. The dashboard includes a sidebar menu with options like Home, Service Wise Request, Master Data, and Report. The main content area is divided into several sections:

- Plot/Shed Status:** A summary table showing the total number of plots and sheds, along with their vacant and allotted counts.

Category	Total	Vacant	Allotted
PLOTS	8977	8901	76
SHEDS	14	14	0
- Total Allotment:** A list of allotment types with their respective counts: Gem (9), Offline (65), and Direct (2).
- Total Revenue:** A summary card showing a total revenue of ₹ 44211.00 (Forty Four Thousand Two Hundred Eleven Only).
- Request Status:** A row of cards representing the status of requests: REQUEST RECEIVED (241), REQUEST PENDING (114), REQUEST IN PROCESS (5), QUERY MARKED (5), and REQUEST CLOSED (127).
- Service Wise Status:** A table showing the distribution of requests across various service categories.


Service Name	Total Request Received	Total Pending Requests	Total Requests under Objection	Total Approved Requests	Total Rejected Requests
1 Request for Allotment of Plots/Sheds	110	49	1	60	1
2 Sending Request for Lease Deed Execution and Registration	62	24	2	38	0
3 Request for Transfer & Ownership Change-Modification of partner	5	5	0	0	0
4 Request for Transfer & Ownership Change	12	8	0	4	0
5 Request for Transfer & Ownership Change-Legal Heir	5	3	0	2	0
6 Service for Mortgage Permissions	11	4	0	5	2
7 Request for issue of 'No Dues' Certificate by the department after payment of all dues.	20	10	0	8	2
8 Request for Division of the Land.	7	5	0	1	1
9 Request for Change / Addition of Product	7	4	2	2	1
10 Request for Additional Unit	2	2	0	0	0
Total	241	114	5	120	7
- Land Type Details by Category:** A table showing the distribution of land types across different categories.

Category	Offline Allotted	Direct Allotted	GeM Allotted	Vacant
M Manufacturing / Industrial Plot	33	2	0	935
M1 Industry whose recognized by the State Government (Large / Micro, Small, and Medium Manufacturing Units and Logistics & Transportation / Warehousing Units	20	0	0	0
M2 Service Sector Enterprises (Healthcare, Finance, Technology, Retail, and Education)	3	0	0	1
M3 Specialized Training Institute / Common Facility Center (Hospital-dispensary-clinic) and Residential / Housing Accommodation for staff / workers (Hostel, dormitory)	3	0	0	0
M4 Commercial establishments whose manufacturing units are operated in the industrial area itself.	0	0	0	0
M5 Residential cum office (Mixed) buildings whose manufacturing units are operated in the industrial area itself. (in the premises of own manufacturing unit / plot)	0	0	0	0
Total	59	2	0	936
- Zone Wise Status:** A table showing the status of requests across different zones.

Zone	Type	Vacant/Allotted	Request Received	Request Pending	Request In Process	Query Marked	Request Closed
NA	NA	0/0	6	6	0	0	0
	Total	0/0	6	6	0	0	0
BUNDELKHAND	Plot	0/4	9	3	0	0	6
	Total	0/4	9	3	0	0	6
PURVANCHAL	Plot	2/31	79	13	2	2	66
	Total	2/31	79	13	2	2	66
	Total	0/4	9	3	0	0	6
PURVANCHAL	Plot	2/31	79	13	2	2	66
	Total	2/31	79	13	2	2	66
MADHYANCHAL	NA	0/0	1	1	0	0	0
	Plot	12/5	20	12	0	0	8
	Total	12/5	21	13	0	0	8
PASCHIMANCHAL	Plot	14/20	73	40	0	0	33
	NA	0/0	215	123	3	3	92
	Total	14/20	288	163	3	3	125


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User Manual for Division of Plot/Land Service (Industrial Estate Management System), Developed for Directorate of Industries & Enterprise Promotion, Uttar Pradesh



Directorate of Industries & Enterprise Promotion

Industrial Estate Management System



Additional Commissioner ()

Dashboard / Service Wise Request / Request for Division of the Land / Request for Division of the Land Preview

Home

Service Wise Request

Master Data

Report

[Print](#)

Preview

Plot Details/प्लॉट विवरण

1: District of Industrial Estate/औद्योगिक अस्थान का जनाबद	Barabanki	2: Industrial Estate/औद्योगिक अस्थान	Amarsanda/अमरसण्डा
3: Plot/Shed Type/प्लॉट/शेड का प्रकार	Plot	4: Plot/Shed No./ प्लॉट/शेड संख्या	12
5: Plot/Shed Area (in Sq. Mts.)/प्लॉट/शेड क्षेत्रफल	30000.00	6: Type of Plot/प्लॉट का प्रकार	Plot

Basic Details of Applicant/अवेदक का ब्यक्तिगत विवरण

1: Applicant Name/अवेदक का नाम	Janarden	2: PAN/पैन	GNXPP1002R
3: GST No./जीएसटी नंबर	09AAKFA9661M1Z0	4: Category/वर्ग	GEN
5: Firm Name/फर्म का नाम	PTA	6: Legal Status of Firm/फर्म की कानूनी स्थिति	Proprietary
7: Email Id/ईमेल आईडी	janardanpandey92@gmail.com	8: Mobile No./मोबाइल नंबर	8081892520

Partner Details/साथीदार विवरण

S.No.	Name	Share (in %)	Address	Phone No.	Email ID
1	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
2	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
3	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
4	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
5	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
6	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
7	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
8	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
9	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
10	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
11	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
12	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
13	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
14	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
15	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
16	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
17	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
18	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
19	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
20	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
21	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
22	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
23	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com
24	Janarden		ram asrey	8081892520	janardanpandey92@gmail.com

Plot Division Detail

1: Total Area	30000.00	2: Proposed No. of Division	2
3: Reason for Division	Dispute among legal heirs after death of allottee		

S.No.	Title	File
1	Testinng	View

Plot Division Detail

S.No.	District	Industrial Area Name	Industrial Estate Type	Type of Plot	Area	Retained by Original Allottee	Access Road Availabl..	Retained by Original Allot..	Allottee Name	Firm Name
1	Barabanki	Amarsanda/अमरसण्डा	Mini	Plot	30000.00	15000.00	Yes	No	Jai Singh	TEST
2	Barabanki	Amarsanda/अमरसण्डा	Mini	Plot	30000.00	15000.00	Yes	Yes	Janarden	PTA

Division Fee (Auto-Calculated)

1: Base Rate (Current) (in INR)	20.00	2: Division Fee (in INR)	600000.00
3: Total Division Fee Payable (in INR)	600000.00		

Upload Documents/अपलोड किए गए दस्तावेज

1: Records related to unit operation (GST return, purchase sale invoice, electricity bill, fuel/gas bill etc. in connection, other tax-related returns/details, certificate granted by deputy commissioner of industry)	View	2: No dues certificate obtained from deputy commissioner of industry/industry directorate.	View
3: Documents related to valid reason for division (such as firm dissolution, order of competent authority/court in case of registered firm, death certificate of allottee, inheritance/heir certificate etc.)	View	4: Copy of approved land building map (as required).	View
5: Certificate of family members as per Indian Partnership/Act 1932 (if applicable).	View	6: Pollution certificate (if applicable).	View
7: Ownership right-related certificate.	View	8: Records related to firm formation such as partnership deed, articles of association etc.	View
9: Allotment order.	View	10: Lease deed.	View
11: Site Map.	View	12: Sanctioned Map	View
13: No Dispute Document	View		

Declaration/घोषणा

I/We, the undersigned, hereby declare that:

- The information furnished above is true and correct to the best of my/our knowledge.
- The proposed division is in conformity with the provisions of Industrial Estate SOP 2025 and lease deed terms.
- I/We have cleared all dues including land premium, lease rent, maintenance charges, and interest up to date.
- I/We understand that:
 - Division shall be permitted only after prior approval of the Directorate/Competent Authority.
 - Division of plot shall not create any sub-lease without departmental consent.
 - Separate lease deeds shall be executed post approval for each divided portion.
 - In case of false declaration, this application may be rejected, and action as per SOP shall be taken.

I hereby accept all terms, conditions, and obligations for Request for Division of The Land.

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Note: The remaining authorities will have view-only access to the applications on the **IEMS** web portal.

5. Technical Support

If any technical error occurs while using this software or web application, contact the technical helpline number at +91-522-4150500 or raise a query by emailing at info@iemsme.in.